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### APPENDIX A

Most data synthesis

# STANDARD OPERATION SEQUENCES

017111111111111111111111111111111111111	
Part Name Angle support	Part No. 51 MSA 400101
Model 51 MSA 009	No. of setups required
No. per model	No. of workers required
100	Machine

eration

	Bending	B-4 (N	B-4 (NC machine)			
No	Method	No	TMU	Total TMU		
1	Get+Align plate to machine against stop	1	40	40		
2	Push clutch pedal with foot	2,5	40	80		
3	Move plate up	3	30	30		
4	Align plate to machine against stop	4	20	20		
5	Ditto no. 2					
6	Get+Place bended-plate to pile (on hand truck)	6	40	40		

ALT I	lame	Part No.		
		51 MSA	520303	
odel	Base comp.	No. of set	ups red	quired
oue i	· · · · · · · · · · · · · · · · · · ·	2		
51 MSA 009 lo. per model		No. of wor	kers re	equired
ο. pε	ar mode i			
	1	1 Machine		
perat	tion	, addition		
	Notching	N-1 or	N-2	
No	Method	No	TMU	Total
				TMU
1.	Get+Align plate from hand truck to machine against stops	1,10	60	120
2	Push clutch pedal with foot	2,5,8,11	40	160
3	Overturn plate	3,6	40	80
4	Align plate to machine against stop	4,7	20	40
5	Ditto no. 2			
6-8	Repeat op. no. 3 to 5			
0-0	For op. no. 6 to 8			
	LOT Ob. Hot o oo		91 - 12	***
	· · · · · · · · · · · · · · · · · · ·		0.0	120
9	Get+Place notched-plate to pile	9,12	60	120
9	Get+Place notched-plate to pile	9,12	60	120

10-12 Repeat op. no. 1,2, and 9 For op. no. 10,11, and 12

TMU 520
MINUTE 0.312

	STANDARD	OPERATION	SEQUENCES			
Part				art No.		=
Model	Base comp.  51 MSA 009 er model		<u>.</u> 1	51 MSA No. of set  1 No. of wor  1 Machine	ups rec	uired equired
	Punching				punch	press Total
No		Method		No	IMO	TMU
	Pu	nch holes in pl	ate			
1		ate from hand	truck	1	60	60
2		pedal with foo	t	2	40	40
3		unched-plate to	pile	3	60	60
	(on hand tru	ICK )				

TMU 160
MINUTE 0.097

	STANDARD OPERATION SEQUENC	ES			
Part I	lame	Part No.			
	Base comp.	51 M	SA 520303	3	
Model		No. of s	etups red	quired	
	51 MSA 009	2			
No. pe	er model		orkers re	equired	
	1	3			
Operat	- T - 1	Machine			
oper a					
	Bending	B-3	and B-1		
011	Method	No	TMU	Total	
				TMU	
	Bend at dashed line l (use B-3)				
1	Get+Align plate from hand truck to machine against stops	1,15	60	120	
	Purk shotely underly with freet	2,6,9,	40	200	
2	Push clutch pedal with foot	13,16	40	200	
		13,10			
3	Move plate up and down	3,7,10,	50	250	
		14,17			
	L	4 11	00	120	
4	Turn plate 180 deg. (horizontal)	4,11	60	120	
5	Align plate to machine	5,8,12,	40	120	
	against stop				
6	Ditto op. no. 2				
7	Ditto op. no. 3				
8	Align plate to machine against				
	stop for bending dashed line 2				
9	Ditto op. no. 2				
10	Ditto op. no. 3				
11-14	Repeat op. no. 4 to 7				
	for op. no. 11 to 14 (dashed line 3)				
	Bend at dashed line 4 (use B-I)				
15-17	Repeat op. no. 1 to 3				
	for op. no. 15 to 17				
			TMII	810	
			TMU	810	

MINUTE

0.486

	STANDARD OPERATION SEQUENCE	S		
Part	Name	Part No.		
	Base pan	51 MSA	520304	
Mode 1		No. of se	tups re	quired
	51 MSA 009	1		
No. p	er model	No. of wo	rkers r	equired
	1	1		
Opera	tion	Machine		
	Punching	Manua]	punch	press
No	Method	No	TMU	Total
				TMU
	Punch all holes			
1	Get+Align plate from hand truck	1	80	80
	to machine against stops			
2	Push clutch pedal with foot	2,5	40	80
3	Turn plate 180 deg.	3	60	60
4	Align plate to machine	4	40	40
•	against stops			
5	Ditto no. 2			
6	<pre>Get+place notched-plate to pile (on hand truck)</pre>	6	80	80

TMU

340

MINUTE

0.240

	STANDARD	OPERATION	SEQUENCE	S		
Part N	ame			Part No.		
Model	Base pan			No. of se	1 520304 tups red	
No. pe	51 MSA 009 r model			No. of wo	rkers re	equired
Operat	1 ion			3 Machine		
	Bending			B-3,B	-1	
No		Method		No	TMU	Total TMU
		at side 1,2,3 ess brake m/c )				-
1	Get+Align plate to machine a	ate from hand t gainst stop	ruck	1,18	80	160
2	Push clutch	pedal with foot		2,6,10, 14,19,23	40	240
3	Move plate u	p and down		3,7,11, 15,20,24	90	540
4	Turn plate 9	0 deg. (horizon	ntal)	4,8,12, 16,21	50	250
5	Align plate against stop			5,9,13, 17,22	40	200
6-9	Repeat op. no.					
10-13	Repeat op. no.					
14-17	Repeat op. no.					

# Bend at side [3,4] and [1,4] (use m/c no. B-1)

- 18-22 Repeat op. no. 2 to 5 for op. no. 18 to 22
- 23-24 Repeat op. no. 2 and 3 for op. no. 23 and 24

TMU 1150
MINUTE 0.690

	STANDARD OPERATION SEQUENCES	3		- -	
Part N	lame	Part No.			
	Box control		A 520302		
Model	1 TE MISS	No. of se	etups rec	uired	
No. pe	51 MSA 009 .	3 No. of we	orkers re	quired	
Operat	1 tion	1 Machine			
		N-1 c	r N-2		
No	Notching Method	No	TMU	Total	
8.0.70				TMU	
	Notch at corner [1,2] and [2,3]				
1	Get+Align plate from hand truck to machine against stops	1,7,13	60	180	
2	Push clutch pedal with foot	,5,8,11 14	40	200	
3	Overturn plate	3,9	40	80	
4	Align plate to machine against stop	4,10	20	40	
5	Ditto no. 2				
6	Get+Place notched-plate to pile (on hand truck)	6,12,15	60	180	
	Notch at corner [1,4] and [3,4]				
	Repeat op. no. 1 to 6				
7-12	for op. no. 7 to 12				
	Notch at corner [2,3]				

Repeat op. no. 1,2 and 6 13-15 for op. no. 13,14,and 15

TMU 680
MINUTE 0.408

	STANDARD OPERATION SEQUENCE	S		
Part	Name	Part No.		
	Box control	51 MSA	520302	?
Model		No. of set	ups re	quired
	51 MSA 009	2		
No. p	er model	No. of wor	kers r	equired
	1	1		
Opera	tion	Machine		
	Punching	Manual	punch	press
No	Method	No	TMU	Total
				TMU
	Punch holes in plate			
1	Get+Align plate from hand truck to machine against stops	1,4	60	120
2	Push clutch pedal with foot	2,5	40	80
3	Get+Place punched-plate to pile (on hand truck)	3,6	60	120
	Punch holes in plate			

4-6 Repeat op. no. 1,2 and 3 for op. no. 4,5,and 6

TMU 320
MINUTE 0.193

	STANDARD OPERATION SEQUENCE	S		
Part N	lame	Part No.		
Model	Box control		SA 52030 Setups re	
	51 MSA 009	4		
No. pe	er model	No. of	workers r	equired
	1	2		
Operat	cion	Machine		
	Bending	B-3	and B-1	
No	Method	No	TMU	Total TMU
	Bend at dashed line l (use B-3)			
1	Get+Align plate from hand truck to machine against stops	1,5,13, 17	60	240
2	Push clutch pedal with foot	2,6,10, 14,18	40	200
3	Move plate up and down	3,7,11, 15,19	70	350
4	Get+Place bended-plate to pile	4,12,16, 20	60	240
	Bend at dashed line 2 (use B-3)			
5-7	Repeat op. no. 1 to 3 for op. no. 5 to 7			
8	Turn plate 180 deg. (horizontal)	8	60	60
9	Align plate to machine against stop	9	40	40
10-12	Repeat op. no. 2 to 4 for op. no. 10 to 12			
	Bend at dashed line 3 (use B-3)			
13-16	Repeat op. no. 1 to 4 for op. no. 13 to 16			
	Bend at dashed line 4 (use B-1)			
17-20	Repeat op. no. 1 to 4 for op. no. 17 to 20		×	
			TMU MINUTE	1130 0.678

	STANDARD	OPERATION	SEQUENCE	S			
Part	Name			Part	No.		
	Angle				42 CA	005 106	/B
Mode 1				No.	of set	ups rec	quired
	42 CA 4				1		
No. n	er model			No.	of wor	kers re	quired
но. р	1				1		
Opera				Mach	nine		
Орега	Punching				Manual	punch	press
No	1 diloning	Method		N	lo	TMU	Total
110							TMU
	Pin	nch holes in pl	ate				
1		plate from hand	d truck		1	40	40
2		pedal with foot	t		2	40	40
3	Get+Place Pu	nched-plate to	pile		3	30	30

TMU 110
MINUTE 0.066

#### STANDARD OPERATION SEQUENCES Part No. Part Name 42 CA 005 106/B Angle No. of setups required Model 42 CA 4 No. of workers required No. per model 1 1 Operation Machine Manual press brake Bending TMU Tota1 Method No TMU 1 40 40 Grasp+Align plate from hand truck to machine against stops 40

2

3

40

30

40

30

40

Push clutch pedal with foot

Get+Place bended-plate to pile

Move plate up

150 TMU 0.09 MINUTE

	STANDARD OPERATION SEQUEN	ICES		
Part	Name	Part No.		
	Baffle Coil	42 CA (	004 122	
Mode 1		No. of set	ups red	quired
	42 CA 4	1		
No. p	per model	No. of wor	kers re	equired
	1	1		
Opera	ition	Machine		
		Manual	punch	press
No	Punching Method	No	TMU	Total
NO	11001100			TMU
2	Get+Align plate from hand truck to machine against stops Push clutch pedal with foot	2,5	40	80
3	Overturn plate	3	40	40
. 4	Align plate	4	60	60
5	Push clutch pedal with foot			
6	Get+Place Punched-plate to pile	6	80	80

TMU 440
MINUTE 0.264

	STANDARD OPERATION SEQUENC	ES		
Part N	ame	Part No.		
	Baffle Coil	42 CA	004 122	
Mode 1		No. of se	tups red	quired
	42 CA 4	5		
No. pe	r model	No. of wo	orkers re	equired
	1	1		
Operat	ion	Machine		
	Bending	Manua	1 punch	press
No	Method	No	TMU	Tota
				TMU
1	Get+Align plate from hand truck	1,5,9, 13,17	80	400
	to machine against stops	13,17		
2	Push clutch pedal with foot	2,6,10,	40	200
		14,18		
3	Move plate up + down	3,7,11,	90	450
		15,19		
4	Get+Place plate to pilr	4,8,12,	80	400
-	•	16,20		
	Rend at dashed line 2			
	bend at dashed line a			
5-8	Repeat op. no 1 to 4 for op. 5 to 8			
	Bend at dashed line 4			
9-12	Repeat op. no 1 to 4 for op. 9 to 12			

Bend at dashed line 5

13-16 Repeat op. no 1 to 4 for op. 13 to 16

Bend at dashed line 3

17-20 Repeat op. no 1 to 4 for op. 17 to 20

TMU 1450
MINUTE 0.87

	STANDARD OPERATION SEQUENCE			
Part I	Vame	Part No.		
,	Channel hat		520305	
Mode 1		No. of set	ups red	101190
	51 MSA 009	1		
No. pe	er model	No. of wor	kers r	equired
	2	2		
Opera		Machine		
		10-56		
	Forming (use hard die)	P-3	T1011	Total
Но	Method	No	TMU	
				TMU
1	Get+Align plate from hand truck	1	60	60
	to machine against stops			
2	Push clutch pedal with foot	2,5	40	80
3	Turn plate 180 deg. (horizontal)	3	60	60
3	Turn place for deg. (northernal)			
4	Align plate to machine	4	40	40
,	against stops			
5	Ditto op. no. 2			
		6	60	60
6	Get+Place plate to pile	0	00	00

TMU 300 MINUTE 0.180

	STANDARD	OPERATION	SEQUENCES	3		
Part N	ame			Part No.		
Mode1	Mounting moto	or		51 MSA No. of set	520306 tups red	
No no	51 MSA 009			No. of wor	rkers re	equired
110. pe	r model			1		
Operat	1			Machine		
Орегас	. 1011					
	Notching			N-1 01		Total
No		Method		No	TMU	Total TMU
						IMO
	Notch 9 and [1,4	0 deg.at corner ]	- [1,2]			
1	Get+Align pla	ate from hand t	ruck	1,7,13,	60	240
	to machine a			19		
2	Push clutch	pedal with foot	;	2,8,14, 20	40	160
					4.0	160
3	Overturn pla	te		3,9,15,	40	160
				21		
4	Align plate	to machine		4,10,16,	40	160
	against stop	s		22		
5	Ditto no. 2			5,11,17, 23	40	160
		4-1-1-1-4-4-	-:1-	6,12,18,	60	240
6	(on hand tru	tched-plate to	pile	24	00	m 1 0
	(on hand tru	(K)				
	Notch S and [3,4	10 deg.at corne ]	r [2,3]			
7-12	Repeat op. n					
	for op. no.	7 to 12				
		15 deg.at corne  ]				
13-18	Repeat op. no.	U = 10				
	Notch (	f5 deg.at corne				
19-24	Repeat op, r	no. 1 to 6				

for op. no. 19 to 24

TMU 1120
MINUTE 0.672

Mounting motor   51 MSA 520306   No. of setups required	Part Name	DARD OPERATION SEQUE	Part No.		
No. of setups required   No. of setups required   Si MSA 009   A   No. of workers required   N	1	nd motor	51 MSA	520306	5
S1 MSA 009   4   No. of workers required   1   1   1   1   1   1   1   1   1		ng motor	12, 22, 12, 12, 13, 14, 14, 14, 14, 14, 14, 14, 14, 14, 14		
No. of workers required  1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		000	4		
1			7	kers r	equired
Punching   Manual punch press			1		
No	Operation		Machine		
No			11. 50		
Punch 6 circular holes (6 mm. dia.)  1 Get+Align plate from hand truck to machine against stops 14  2 Push clutch pedal with foot 2,5,7, 40 240 10,12,15  3 Get+Place punched-plate to pile 3,8,13, 60 240 (on hand truck) 16  Punch rectangalar hole (125.0x200.0 mm.)  4 Ditto no. 1  5 Ditto no. 2  6 Align plate to machine against stops  7 Ditto no. 2  8 Ditto no. 3  Punch rectangalar hole (125.0x137.0 mm.)  9-13 Repeat op no. 4 to 8 for op. no. 9 to 13  Funch 125.0 mm circular holes  14-16 Repeat op no. 1 to 3 for op. no.14 to 16					
(6 mm. dia.)  1 Get+Align plate from hand truck to machine against stops 14  2 Push clutch pedal with foot 2,5,7, 40 240 10,12,15  3 Get+Place punched-plate to pile 3,8,13, 60 240 (on hand truck) 16  Punch rectangular hole (125.0x200.0 mm.)  4 Ditto no. 1  5 Ditto no. 2  6 Align plate to machine against stops  7 Ditto no. 2  8 Ditto no. 3  Punch rectangular hole (125.0x137.0 mm.)  9-13 Repeat op no. 4 to 8 for op. no. 9 to 13  Punch 125.0 mm circular holes  14-16 Repeat op no. 1 to 3 for op. no.14 to 16	NO	Method			TMU
to machine against stops 14  2 Push clutch pedal with foot 2,5,7, 40 240 10,12,15  3 Get+Place punched-plate to pile 3,8,13, 60 240 (on hand truck) 16  Punch rectangalar hole (125.0x200.0 mm.)  4 Ditto no. 1  5 Ditto no. 2  6 Align plate to machine against stops  7 Ditto no. 2  8 Ditto no. 3  Punch rectangalar hole (125.0x137.0 mm.)  9-13 Repeat op no. 4 to 8 for op. no. 9 to 13  Punch 125.0 mm circular holes  14-16 Repeat op no. 1 to 3 for op. no.14 to 16					
10,12,15  3 Get+Place punched-plate to pile 3,8,13, 60 240 (on hand truck) 16  Punch rectangalar hole (125.0x200.0 mm.)  4 Ditto no. 1  5 Ditto no. 2  6 Align plate to machine against stops  7 Ditto no. 2  8 Ditto no. 3  Punch rectangalar hole (125.0x137.0 mm.)  9-13 Repeat op no. 4 to 8 for op. no. 9 to 13  Punch 125.0 mm circular holes  14-16 Repeat op no. 1 to 3 for op. no.14 to 16				60	240
(on hand truck)  Punch rectangalar hole (125.0x200.0 mm.)  4 Ditto no. 1  5 Ditto no. 2  6 Align plate to machine against stops  7 Ditto no. 2  8 Ditto no. 3  Punch rectangalar hole (125.0x137.0 mm.)  9-13 Repeat op no. 4 to 8 for op. no. 9 to 13  Punch 125.0 mm circular holes  14-16 Repeat op no. 1 to 3 for op. no.14 to 16	2 Push o	lutch pedal with foot		40	240
(125.0x200.0 mm.)  4 Ditto no. 1  5 Ditto no. 2  6 Align plate to machine 6,11 20 40 against stops  7 Ditto no. 2  8 Ditto no. 3  Punch rectangalar hole (125.0x137.0 mm.)  9-13 Repeat op no. 4 to 8 for op. no. 9 to 13  Punch 125.0 mm circular holes  14-16 Repeat op no. 1 to 3 for op. no.14 to 16				60	240
5 Ditto no. 2  6 Align plate to machine 6,11 20 40 against stops  7 Ditto no. 2  8 Ditto no. 3  Punch rectangalar hole (125.0x137.0 mm.)  9-13 Repeat op no. 4 to 8 for op. no. 9 to 13  Punch 125.0 mm circular holes  14-16 Repeat op no. 1 to 3 for op. no.14 to 16					
6 Align plate to machine against stops  7 Ditto no. 2  8 Ditto no. 3  Punch rectangalar hole (125.0x137.0 mm.)  9-13 Repeat op no. 4 to 8 for op. no. 9 to 13  Punch 125.0 mm circular holes  14-16 Repeat op no. 1 to 3 for op. no.14 to 16	4 Ditto	no. 1			
against stops  7 Ditto no. 2  8 Ditto no. 3  Punch rectangalar hole (125.0x137.0 mm.)  9-13 Repeat op no. 4 to 8 for op. no. 9 to 13  Punch 125.0 mm circular holes  14-16 Repeat op no. 1 to 3 for op. no.14 to 16	5 Ditto	no. 2			
Punch rectangalar hole (125.0x137.0 mm.)  9-13 Repeat op no. 4 to 8 for op. no. 9 to 13  Punch 125.0 mm circular holes  14-16 Repeat op no. 1 to 3 for op. no.14 to 16			6,11	20	40
Punch rectangalar hole (125.0x137.0 mm.)  9-13 Repeat op no. 4 to 8 for op. no. 9 to 13  Punch 125.0 mm circular holes  14-16 Repeat op no. 1 to 3 for op. no.14 to 16	7 Ditto	no. 2			
(125.0x137.0 mm.)  9-13 Repeat op no. 4 to 8 for op. no. 9 to 13  Punch 125.0 mm circular holes  14-16 Repeat op no. 1 to 3 for op. no.14 to 16	8 Ditto	no. 3			
for op. no. 9 to 13  Punch 125.0 mm circular holes  14-16 Repeat op no. 1 to 3 for op. no.14 to 16					
Punch 125.0 mm circular boles  14-16 Repeat op no. 1 to 3 for op. no.14 to 16	_				
for op. no.14 to 16					
TMU 760	150	7 7 7 7 7 7 7 7			
			TT	1U	760

		Part No.		
Part N			~. 50000	
	Mounting motor	(5)	SA 520306	
lode 1		No. of s	etups re	quirea
	51 MSA 009	5		
No. pe	r model	No. of W	orkers r	equired
	1	3		
Operat	ion	Machine		
	Parties	R_3	and B-1	
No	Bending Method	No	TMU	Total
				TMU
	Bend at dashed line 1 (use B-3)			
1	Get+Align plate from hand truck to machine against stops	1,4,11, 14,17	60	300
2	Push clutch pedal with foot	2,5,9, 12,15,18	40	240
3	Move plate up and down	3,6,10, 13,16,19	50	300
	Bend at dashed line 2 (use B-3)			
4-6	Repeat op. no. 1 to 3 for op. no. 4 to 6			
7	Turn plate 180 deg.(horizontal)	7	60	60
			40	4.0
8	Align plate to machine against stop	8	40	40
9-10	Repeat op. no. 2 and 3 for op. no. 9 and 10			
	Bend at dashed line 3 (use B-3)			
11-13	Repeat op. no. 1 to 3 for op. no. 11 to 13			
14-16	Bend at dashed line 4 (use B-3)			
	Repeat op. no. 1 to 3 for op. no. 14 to 16			
17-19	Bend at dashed line 5 (use B-1) Repeat op. no. 1 to 3 for op. no. 17 to 19			
			TMU	940
			MINUTE	0.564

	STANDARD OPERATION SEQUENCE	S			
Part	Name	Part	No.		
	Partition_	5	1 MS	A 520301	
Mode 1		No.	of se	tups re	quired
	51 MSA 009	1			
No. p	er model	No.	of wo	rkers r	equired
	1	1			
Opera	tion	Mach	ine		
	Punching			1 punch	
No	Method	No	)	TMU	Total
					TMU
	Punch all holes				
1	Get+Align plate from hand truck	1		60	60
	to machine against stops				
2	Push clutch pedal with foot	2		40	40
	Gatables supplied plate to pile	3		60	60
3	Get+Place punched-plate to pile	3		00	0.0
	(on hand truck)				

TMU

160

MINUTE

0.097

Part	STANDARD OPERATION SEQUENCE				
	Name	Part No.			
	Partition		SA 52030		
4ode 1		No. of s	etups re	quired	
	51 MSA 009	3			
lo. p	er model	No. of W	orkers r	equired	
	1	1 Mashina			
Opera	tion	Machine			
	Notching	N-1	or N-2		
No	Method	Но	TMU	Total	
				TMU	
	Notch at corner [1,2]				
1	Get+Align plate from hand truck to machine against stops	1,4,7	60	180	
2	Push clutch pedal with foot	2,5,8,	40	160	
		11			
3	Get+Place notched-plate to pile (on hand truck)	3,6,12	60	180	
4-6	Notch at corner [2,3]  Repeat op. no. 1 to 3				
	for op. no. 4 to 6				
7	for op. no. 4 to 6  Notch at corner [3,4]4[1,4]				
7	for op. no. 4 to 6  Notch at corner [3,4]&[1,4]  continuously				
7	for op. no. 4 to 6  Notch at corner [3,4]&[1,4]  continuously				
	for op. no. 4 to 6  Notch at corner [3,4]4[1,4]  continuously  Ditto no.1	9		40	
8	Notch at corner [3,4]4[1,4]  continuously  Ditto no.1  Ditto no. 2	9		40	
8	Notch at corner [3,4]&[1,4]  continuously  Ditto no.1  Ditto no. 2  Overturn plate  Align plate to machine				
9	Notch at corner [3,4]&[1,4]  continuously  Ditto no.1  Ditto no. 2  Overturn plate  Align plate to machine against stops				
8 9 10	Notch at corner [3,4]&[1,4]  continuously  Ditto no.1  Ditto no. 2  Overturn plate  Align plate to machine against stops				

580

0.348

TMU MINUTE

Part I	lame	Part No.		
	Partition	51 MS	A 520301	
Mode 1		No. of se	tups re	quired
	51 MSA 009	1		
	er model	No. of wo	rkers r	equired
	1	3		
Opera	tion	Machine		
	Donat de	R-4 (	NC machi	ne)
No	Bending Method	No	TMU	Total
				TMU
	Bend 90 deg. at dashed lines			
	1,2,3 and 4 continuously			
1	Get+Align plate from hand truck	1,12,15	60	180
	to machine against stops			
2	Push clutch pedal with foot	2,6,10,	40	160
-		13,16		
	gas to the second date.	3,7,11,	50	250
3	Move plate up and down	14,17	30	250
		,		
4	Turn plate 90 deg.	4,8	30	60
		T 0	4.0	0.0
5	Align plate to machine	5,9	40	80
	against stop			
6-9	Repeat op. no. 2 to 5			
	for op. no. 6 to 9			
10-11	Repeat op. no. 2 and 3			
	for op. no. 10 and 11			
	Bend 126 deg. at dashed line 4			
10 14	Pennet on no 1 to 2			
12-14	Repeat op. no. 1 to 3 for op. no. 12 to 14			
	101 Opt 1101 12 00 17			
	Bend 144 deg. at dashed line 5			
15-17	Repeat op. no. 1 to 3			

for op. no. 15 to 17

TMU 770
MINUTE 0.462

				_		
	STANDARD	OPERATION	SEQUENCES	S		
art	Name			Part No.		
	Coil Support	L/R		42 CA	004 12	3
Mode 1				No. of s	etups re	equired
	42 CA 4			2		
No. p	er model			No. of W	orkers	required
	1 each			1		
Opera	tion			Machine		
	Notching			N-1	or N-2	
No		Method	7	No	TMU	Total TMU
	Note	h at corner [	2,3]			
1	Grasp+Align	plate from hand	truck	1,4	40	80
	to machine as					
2	Push clutch	pedal with foot		2,5	40	80
57						
	3.8		10	3,6	40	80
3	Get+Place no	tch plate to pi	116	0,0		

Repeat op. no. 1 to 3 for op. no. 4 to 6

Notch plate at corner [3,4]

TMU 240
MINUTE 0.144

	STANDARD OPERATION SEQUENCE	ES		
Part	Name	Part No.	- E	
	Coil Support L/R	42 CA	004 123	
Mode 1		No. of se	etups rec	quired
	42 CA 4	1		
No. p	er model	No. of wo	orkers re	equired
	1 each	1		
Opera	tion	Machine		
	Punching	Manua	1 punch	press
No	Method	No	TMU	Total
				TMU
1	Grasp+Align plate from hand truck to machine against stops	1	40	40
2	Push clutch pedal with foot	2,5	40	80
3	Turn plate 180 deg. (horizontal)	3	30	30
4	Align plate	4	20	20
5	Push clutch pedal with foot	. 6	40	40
6	Get+Place Punched-plate to pile			

TMU 210
MINUTE 0.126

	STANDARD OPERATION S	EQUENCE	S		
Part I	Name		Part No.	107	
	Coil Support L/R		42 CA	004 123	
Model			No. of se	tups red	quired
	42 CA 4		1		
No. p	er model		No. of wo	rkers re	equired
	1 each		1		
Opera	tion		Machine		
	Bending		Manua	l press	brake
No	Method		No	TMU	Total
					TMU
1	Grasp+Align plate from hand to machine against stops	ruck	1	40	40
2	Push clutch pedal with foot		2,5	40	80
3	Move plate up + down		3,6	30	60
4	Align plate		4	20	20
5	Push clutch pedal with foot				
6	Move plate up + down				
7	Get+Place bended-plate to pil	e	7	40	40
	•				

TMU 240
MINUTE 0.144

Part	Name		Part No.		
	Cond. Tray		42 CA	005 100	)
Mode 1			No. of se	etups red	quired
	42 CA 4		2		
No. p	er model		No. of wo	orkers re	equired
	1		1		
Opera	tion		Machine		
	Notching		N-1 c	or N-2	
No	Method		No	TMU	Total
					TMU
1	Notch at corner[1,2] and Grasp+Align plate from hand t		1,7	40	80
1			1,7	40	80
	Grasp+Align plate from hand to machine against stops				
1 2	Grasp+Align plate from hand t		1,7 2,5,8,	40	
	Grasp+Align plate from hand to machine against stops		2,5,8,		120
2	Grasp+Align plate from hand to machine against stops Push clutch pedal with foot	ruck	2,5,8, 11	40	120
3	Grasp+Align plate from hand to machine against stops  Push clutch pedal with foot  Overturn plate  Align plate to m/c against st	ruck	2,5,8, 11 3,9 4,10	40 30 20	120 60 40
3	Grasp+Align plate from hand to machine against stops  Push clutch pedal with foot  Overturn plate	ruck	2,5,8, 11 3,9	40 30	60 40
3	Grasp+Align plate from hand to machine against stops  Push clutch pedal with foot  Overturn plate  Align plate to m/c against st	ruck	2,5,8, 11 3,9 4,10	40 30 20	120 60 40

7-12 Repeat op. no. 1 to 6 for op. no 7 to 12

Notch plate at corner [],4] and [3,4]

TMU 420
MINUTE 0.252

	STANDARD OPERATION SEQUENCE	S		
Part	Name	Part No	•	
	Cond. Tray	42 0	A 005 100	
Mode 1		No. of	setups red	quired
	42 CA 4	1		
No. p	er model	No. of	workers re	quired
	1	1		
Opera		Machine		
	Punching	Manu	ial punch	press
No	Method	No	TMU	Total
				TMU
	Punch holes in plate		-	
1	Grasp+Align plate from hand truck	1	40	40
	to machine against stops			
2	Push clutch pedal with foot	2	40	40
-				
3	Get+Place notch plate to pile	3	40	40

TMU 120
MINUTE 0.072

Part N	200		Part No.				
				005 100	i		
42 CA 4 No. per model			No. of setups required				
		2	ocupe . c	4			
			orkers r	equired			
		1	No. of workers required				
Operat	1			Machine			
operat	TOIL						
	Bending		Manua	al press			
No		Method	No	TMU	Total		
					TMU		
	Bend at dashe	d lines 1,2, and 3					
1	Grasp+Align plate to machine agains		1,13	40	80		
2	Push clutch pedal	with foot	2,6,10,	40	160		
2	rusii oruton pedar		14				
			2 7 11	50	200		
3	Move plate up		3,7,11, 15	30	200		
			13				
4	Turn plate 90 deg	(horizontal)	4,8	30	60		
5	Align plate		5,9	20	40		
•	Push clutch pedal	with foot					
6	Push Clutch pedal	with root					
7	Move plate up						
8	Turn plate 90 deg	. (horizontal)					
9	Align plate						
3	Align place						
10	Push clutch pedal	with foot					
11	Move plate up						
			10 10	40	0.0		
12	Get+place bended-	plate to pile	12,16	40	80		
	Bend at dash	ed lines 1,2, and 3					
13-16	Repeat op. no. 1						
	for op. no 13,14,	15 and 16					
				TMU	620		
				MINUTE	0.372		

STA	ANDARD OPERATION S	EQUENCES		
Part Name		Part No.		
Cove	r Coil	42 CA	004 121	
Mode 1	11.	No. of se	etups red	quired
42 C	A 4	1		
No. per model		No. of we	orkers re	quirec
1		1		
Operation		Machine		
Punc	hing	Manua	1 punch	press
No	Method	No	TMU	Tota
				TMU
	Align plate from hand truc achine against stops	ck 1	80	80
2 Push	clutch pedal with foot	2,5	40	80
3 Over	turn plate	3	40	40
4 Alig	n plate	4	60	60
5 Push	clutch pedal with foot			
6 Get+	Place Punched-plate to pi	le 6	80	80

TMU 440
MINUTE 0.264

	STANDARD OPERATION SEQUE	NCES		
Part	Name	Part No.		
	Cover Coil	42 CA	004 121	
Mode 1		No. of se	tups re	quired
	42 CA 4	3		
No. p	er model	No. of wo	rkers r	equired
	1	1		
Opera	tion	Machine		
	Punching	Manua]	l punch	press
No	Method	No	TMU	Total
				TMU
1	Bend at dashed line 1  Get+Align plate from hand truck to machine against stops	1,5,9	80	240
2	Push clutch pedal with foot	2,6,10	40	120
3	Move plate up + down	3,7,11	90	270
4	Get+Place plate to pilr	4,8,12	80	240

Bend at dashed line 2

Repeat op. no 1 to 4 for op. 5 to 8

Bend at dashed line 3

Repeat op. no 1 to 4 for op. 9 to 12

TMU 870
MINUTE 0.522

STANDARD OPERATION SE	QUENCES
Part Name	Part No.
Motor Bracket	42 JE 0400 409
Mode 1	No. of setups required
42 CA 4	2
No. per model	No, of workers require
1,	1
Operation	Machine
Notching	N-1 or N-2
No Method	No TMU Tota
	TMU
1st Notching  1 Get+Align plate from hand truck to machine against stops	1,7 60 120
2 Push clutch pedal with foot	2,8 40 8
3 Overturn plate	3,9 40 80
4 Align plate	4,10 40 86
5 Ditto op. no. 2	5,11 40 8
6 Get+Place notched-plate to pile	6,12 60 12
2nd Notching	

7-12 Repeat all operations

TMU 560
MINUTE 0.336

	STANDARD OPERATION SEQUENC	ES			
Part	Name	Part No.			
	Fan Deck	42 C	A 004 126	3	
Model		No. of s	setups re	quired	
	42 CA 4	1			
No. p	er model	No. of workers required			
	1 each	1			
Opera	tion	Machine			
	Punching	Manu	al punch	press	
No	Method	No	TMU	Total	
				TMU	
2	to machine against stops  Push clutch pedal with foot	2,4,7,	40	160	
3	Align plate	3,8	60	120	
3	Align place	0,0			
4	Push clutch pedal with foot				
5	Turn plate 180 deg. (horizontal)	5	80	80	
	Repeat op. no. 1 to 4 for op. 6 to 9				
	to punch another hole				
10	Get+Place punched-plate to pile	10	80	80	
1.0	dettriace punched-place to pire	10	00	50	

TMU 600
MINUTE 0.360

	STANDARD OPERATION SEQUENCE	S		
Part N	аме	Part No.		
	Fan Deck		004 126	
l epow		No. of se	tups re	quired
	42 CA 4	3 No. of wo	rkers r	equired
No. pe	r model		i kers i	equii eu
Operat	1 each	1 Machine		
	Notching Method	N-1 o	r N-2 TMU	Total
No	Method	110	1110	TMU
	Notch at corner [1,2] and [1,4]			
1	Get+Align plate from hand truck	1,7	80	160
	to machine against stops			
2	Push clutch pedal with foot	2,5,6,	40	240
		11,14,17		
	H1 1.			0.0
3	Overturn plate	3,9	40	80
4	Align plate	4,10,13	60	240
		16		
5	Ditto op. no. 2			
6	Get+Place notched-plate to pile	6,18	80	160
	Notch at corner [1,2] and [1,4]			
7-10				-
12	Turn plate 90 deg. (horizontal)	12,15	60	120
13	Align plate			
	and the second s			
14	Ditto op. no. 2			
14	Ditto op. no. 2			
15	Turn plate 90 deg.			
16	Align plate			
17	Ditto op. no. 2			
18	Get+Place notched-plate to pile			
	AND THE PROPERTY OF THE PROPER			-

0.600

MINUTE

	Name	Part No.		
	Fan Deck		A 004 126	
Mode 1	-		etups req	uired
	42 CA 4			
No. pe	er model	No. of w	orkers re	quired
	1	1		
Opera	tion	Machine		
	Bending	B-1	and HACO	
No	Method	No	TMU	Total
				TMU
	Bend at dashed line 1 (use HACO)			
1	Get+Align plate from hand truck to machine against stops	1,5,9, 13	80	320
2	Push clutch pedal with foot	2,6,10, 14,18	40	200
3	Move plate up+down	3,7,11, 15,19	90	90
4	Get+Place bended-plate to pile	4,8,12, 20	80	320
	Bend at dashed line 2 (use HACO)			
5-8	Repeat op. no. 1 to 4 for op. 5 to 8			
	Bend at dashed line 3 (use HACO)			
9-12	Repeat op. no. 1 to 4 for op. 9 to 12			
	Bend at dashed line 4 (use B-1)			
13-15	Repeat op. no. 1 to 3 for op. 13 to 15			
16	Turn plate 180 deg. (horizontal)	16	80	80
17	Align plate	17	40	40
18	Push clutch pedal with foot			
19	Move plate up+down			

1410

0.846

TMU

MINUTE

STANDA	ARD OPERATION SEQUENCE	CES		
Part Name		Part No.		
Motor Bra	acket	42 JE	0400 4	09
Model		No. of se	tups re	quired
42 CA 4		2		
No. per model		No. of wo	rkers r	equired
1		1		
Operation		Machine		
Punching		Manua	l punch	press
No	Method	No	TMU	Total
				TMU
P	inch plate using hard die			3 e
-	n plate from hand truck ne against stops	1,7	60	120
2 Push clu	tch pedal with foot	2,5,8	40	120
3 Turn pla	te 180 deg.	3	60	60
o imi piu	100 405.	1000		
4 Align pla	ate	4	40	40
5 Ditto op	. no. 2			
6 Get+Place	e punched-plate to pile	6,9	60	120
Forming	(use hard die with m/c 'P-3'	)		
7 Get+Alig	n plate from hand truck			
-	ne against stops			
8 Push clu	tch pedal with foot			
9 Get+Place	e punched-plate to pile			
U GCC111aC	panonea place to plie			

TMU 460
MINUTE 0.276

# SHEARING OPERATION

Part Name

Drwg. No.

Page

Mounting motor

51 MSA 520 306

1 of 4

Model

Material

Date effective

51 MSA 009

1.6 EG

No. per model

Unit Weight

1

1.0 kg.

Quantity N

Operation	TMU	Fr	Total
			(min)
Setup time			
Crank 10 rev. of handwheel for adjusting stop	230	2	0.28
Measure plate length using steel-tape 2 m.	190	2	0.23
Time needed for other activities.	5000	2	6.00
			1
Scrap cut off			
	120	2A	0.14A
1. Op1 Get+Slide 1 plate from pile	1.00		
(on table) to op2 & 3.	60	2 <b>A</b>	0.07A
2. Op. 2 & 3 Align plate on m/c against stop	60	2A	0.07A
3. Op 3 Push clutch pedal with foot		2A	0.12A
4. Op 2 & 3 Get+Move cut-plate to table	100	ZA	0.12A
1st side cutting			
1. Op2 & 3 Get+Move 1 plate from pile	70	A	0.04A
2. Op2 & 3 Align plate on m/c against stop	70	AB	0.04AB
3. Op3 Push clutch pedal with foot	60	AB	0.04AB
2nd side cutting	1 7 1		
1. Op. 2 & 3 Get+Move 1 plate from pile	60	AB	0.04AB
2. Op2 & 3 Align plate on m/c against stop	70	ABC	0.04ABC
3. Op3 Push clutch pedal with foot	60	ABC	0.04ABC

Total leveled minutes 6.51 + 0.44 A + 0.08 B + 0.12 Al

Add 30 % P.F.& D. allowances = 1.3 x (6.51 + 0.44 A + 0.08 B + 0.12 ABC

#### Remarks :

A = No. of standard plates ( 4' x 8') from rack.

B = No. of cut-plates cut from 1 standard plate.

C = No. of cut-plates cut from 1 plate of B.

# NOTCHING OPERATION

Part Name

Drwg. No.

Page

Mounting motor

51 MSA 520 306

2 of 4

Model

Material

Date effective

51 MSA 009

1.6 EG

No. per model

Unit Weight

1

1.0 kg.

Quantity

N				The second second
Text. 6.		Fr	Min	Total
			4	(min)
Setup time		4	2	8.00
	TMU			
				er n
Run time				
Grasp+Align plate from hand truck to m/c				
against stop				
Get+Align plate from hand truck to m/c	60	4	0.03	0.144
against stop				
Push clutch pedal with foot	40	8	0.02	0.192
Overturn plate	40	4	0.02	0.096
Align plate to m/c against stop(s)	40	4	0.02	0.096
Turn plate 180 deg. (horizontal)	80			
Get+Place punched-plate to pile	60	4	0.03	0.144
Move notched-plate lay aside m/c				

0.672

No. of plates x run time = 0.672 N

Total leveled minutes = 8 + 0.672 N mins.

Add 30 % P.F.& D. allowances

1.3 (8 + 0.672 N) mins.

PUNCHING OPERATION

Part Name

Drwg. No.

Page

Mounting motor

51 MSA 520 306

3 of 4

Model

Material

Date effective

51 MSA 009

1.6 EG

No. per model

Unit Weight 1.0 kg.

Quantity

N		Fr	Min	Total (min)
Setup time		4	5	20.00
	TMU			
Runtime Grasp+Align plate from hand truck to m/				
against stop  Get+Align plate from hand truck to m/c  against stop	60	4	0.036	0.144
Push clutch pedal with foot	40	6	0.024	0.144
Overturn plate	40			
Align plate to m/c against stop(s)	40	2	0.024	0.048
Turn plate 180 deg. (horizontal)	80			
Get+Place punched-plate to pile	60	4	0.036	0.144
Move punched-plate lay aside m/c	Y			

0.480

No. of plates x run time = 0.480 N mins.

Total leveled minutes = 20 + 0.480 N mins.

Add 30 % P.F.& D. allowances

1.3 ( 20 + 0.480 N ) mins.

BENDING OPERATION

Part Name

Drwg. No.

Page

Mounting motor

51 MSA 520 306

4 of 4

Model

Material

Date effective

51 MSA 009

1.6 EG

No. per model

Unit Weight
1.0 kg.

Quantity

N

		Fr	Min	Total
				(min)
Setup time		5	10	50.00
			·	
	TMU			
	77 E			
Run time				
Grasp+Align plate from hand truck to m/c	-			
against stop	ı.	-		
Get+Align plate from hand truck to m/c	60	5	0.036	0.180
against stop				
Push clutch pedal with foot	40	6	0.024	0.144
Move plate up and down	50	6	0.030	0.180
Align plate to m/c against stop(s)	40	1	0.024	0.024
Turn plate 90 deg. (horizontal)	40			
Turn plate 180 deg. (horizontal)	60	1	0.036	0.036

0.564

No. of plates x run time = 0.564 N mins.

Total leveled minutes = 50 + 0.564 N mins.

Plus 30 % P.F.& D. allowances

= 1.3 (50 + 0.564 N) mins.

# Operation Lead Time Calculation

Part Name

Mounting motor

Model

51 MSA 009

No. per model

1

Quantity

Drwg. No.

51 MSA 520 306

Material

1.6 EG

Unit Weight

1.0 kg.

(1) (2)

							,
Seq.	Operation	Machine	No. of setup	Setup (min)	Run/plate (min)	Run time for n plates (min)	Tot. time (min)
1	SHEAR	S-2	4	6.5		0.44 A + 0.08 AB +	(1)+(2)
						0.12 ABC	
2	NOTCH	N-1 or N-2	4	8	0.672	0.672 N	(1)+(2)
3	PUNCH	Manual punch	4	20	0.456	0.456 N	(1)+(2)
		press m/c	-1				
4	BEND	B-3	4	40	0.474	0.474 N	(1)+(2)
5	BEND	B-1	1	10	0.090	0.090 N	(1)+(2)

Total time = 7

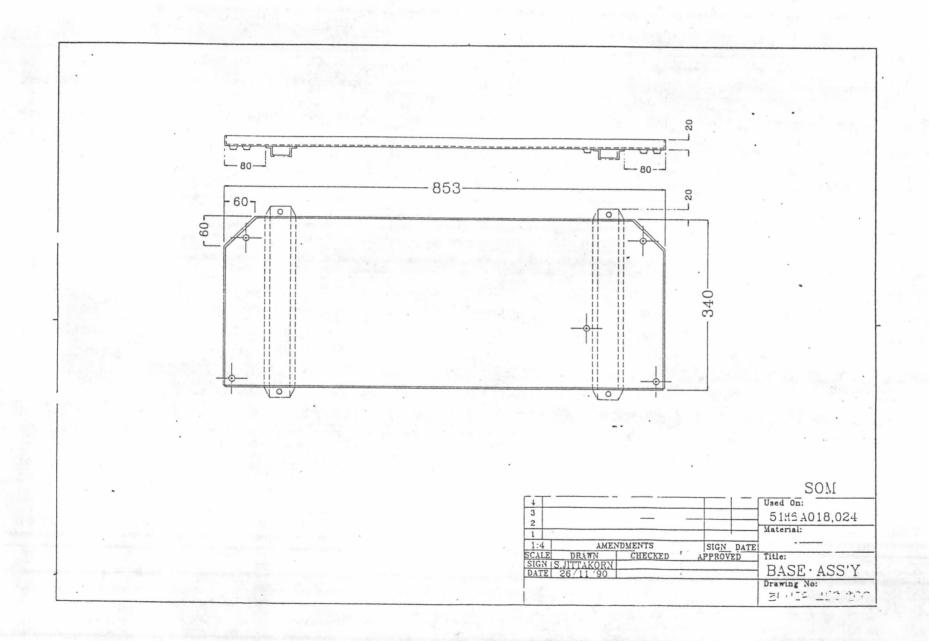
Multiply 1.3 for P.F.& D.

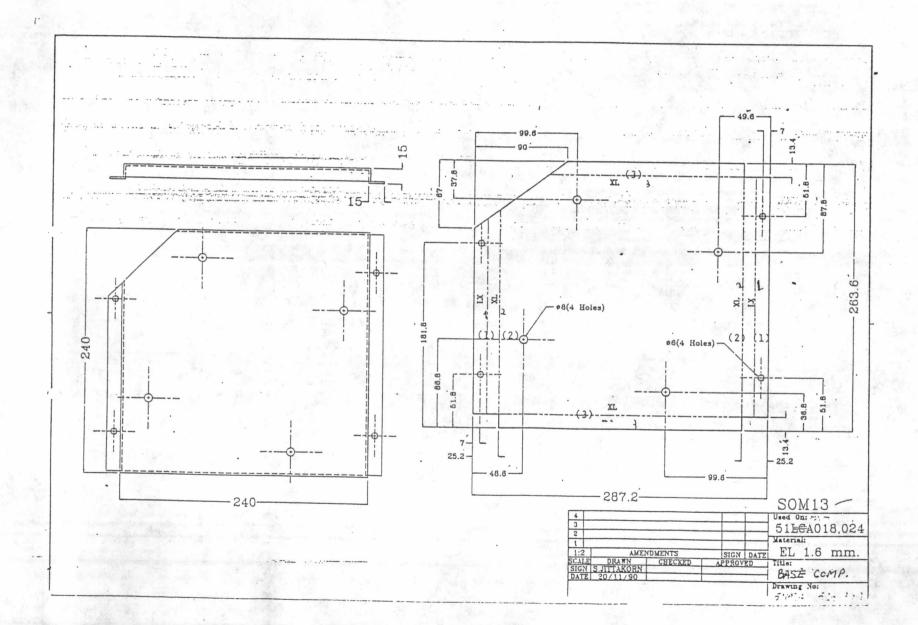
? x 1.3 = min.

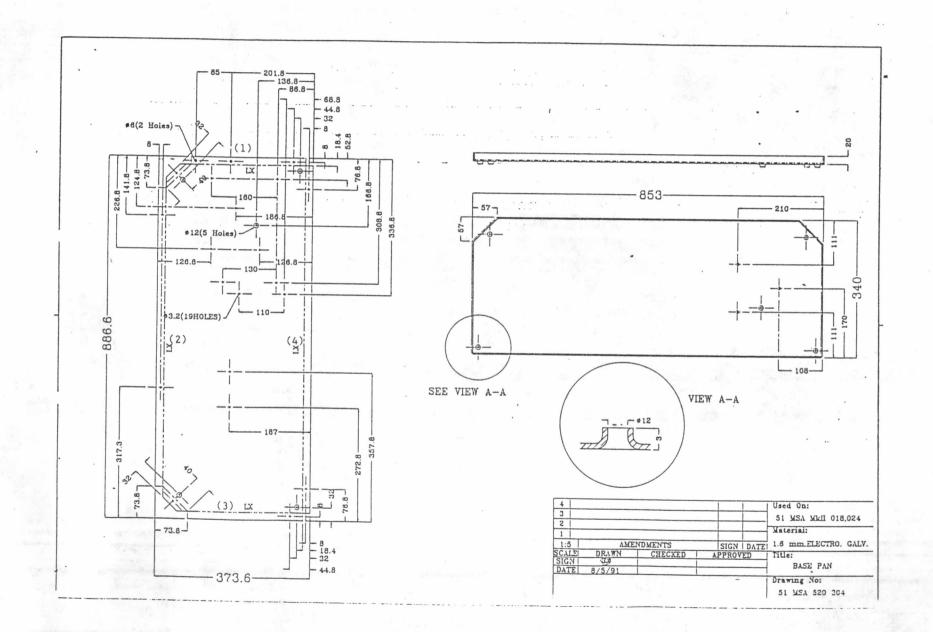
Operation lead time = min.

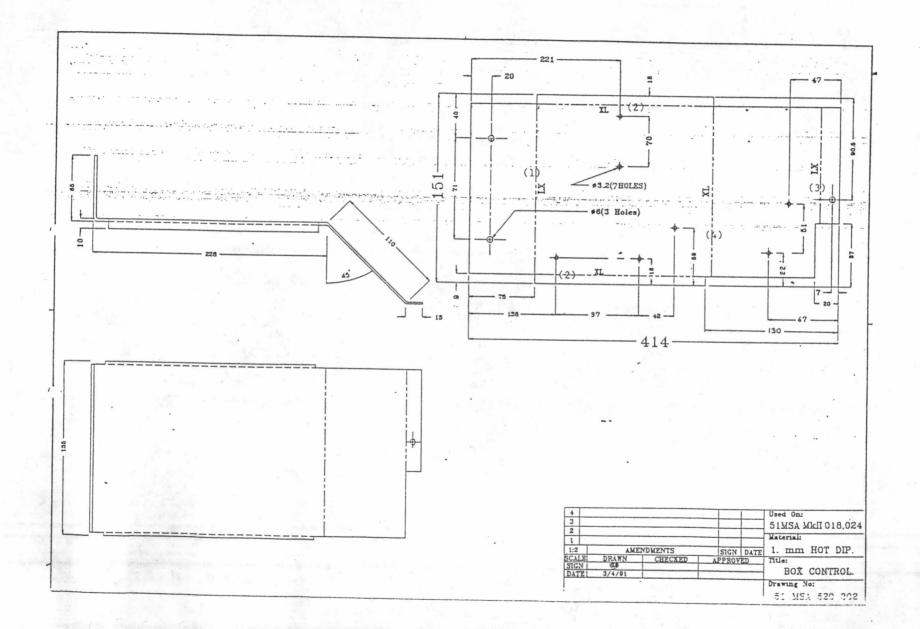
# APPENDIX B

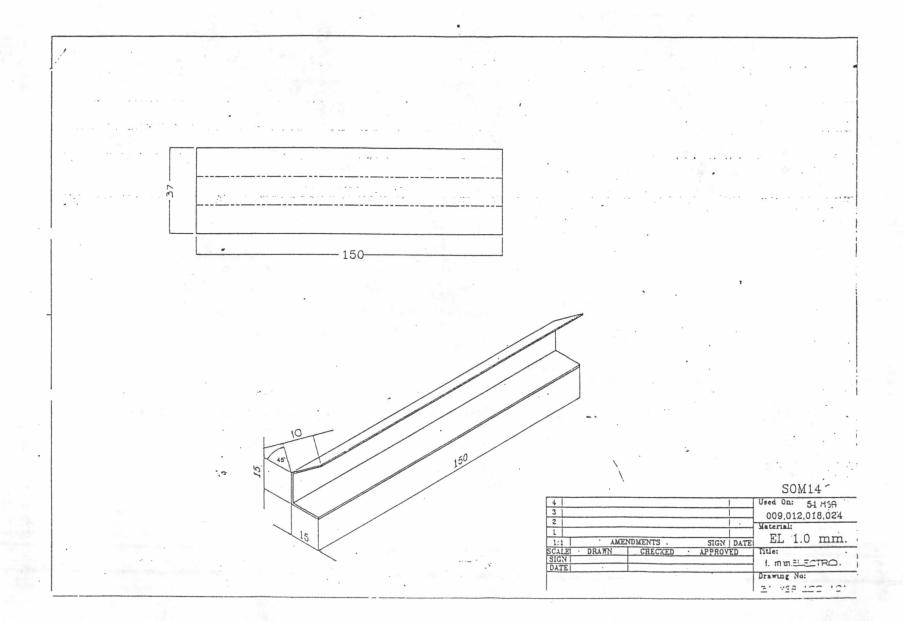
Drawings

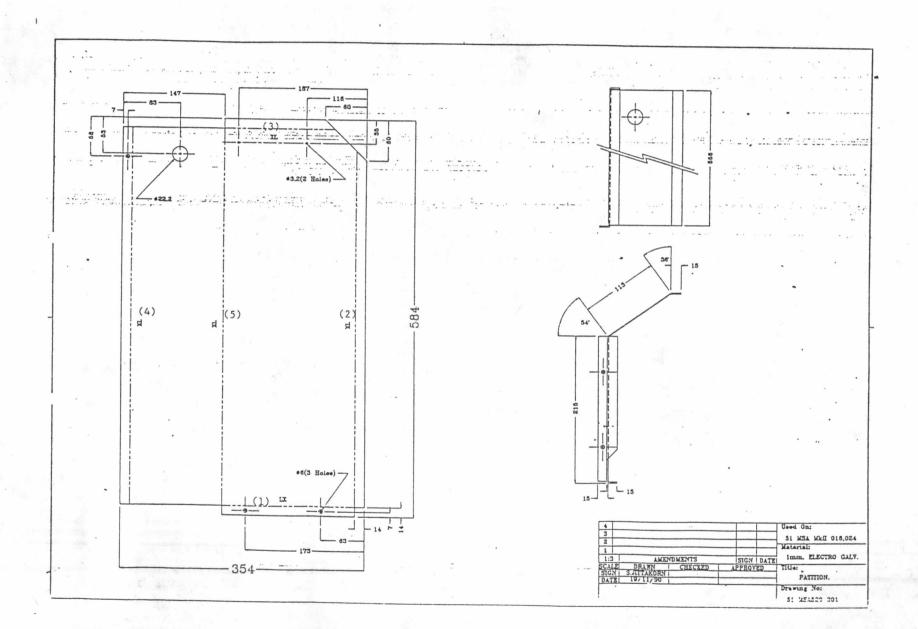












# APPENDIX C

Work Management Manual

# WORK MANAGEMENT MANUAL

The manual is the final product of the MOST Application Systems (MAS). The objective of labor control is for plant managers, supervisors, and foremen to maintain the ability to have work performed effectively. Proper work management in any shop must be based on documentation of all data concerning the available facilities, the methods employed, and standard practices and organizational procedures. It is therefore essential to establish and record all relevant conditions and procedures including standards for operations performed in "Work Management Manual"

Such information included in these manuals as of the information for production planning and control, production routings, work processing, establishment of time standards.

The following provides the details of sections in a Work

Management Manual:

#### 1. SCOPE

The section is used to identify the types of work and areas in which they are performed, and to describe the products and components which are affected.

# 2. STANDARD PRACTICES AND POLICIES

This section contains standard practices and policies which are applicable or affect to the work.

# 3. FACILITIES AND EQUIPMENT

The section is used to identify the facilities and equipment which needed to perform the work covered by the manual.

# 4. LAYOUTS AND MATERIAL FLOW

This section is used to locate each work area within the department covered by the manual and to describe how materials flow into, through, and out of the work areas.

# 5. PROCESS DATA

The section is used to describe how process time were derived. Process time is that part of an operation which is considered to be beyond the control of operator, even though it is understood that by changing settings or adjustments on machines the operator can, influence process times.

#### 6. STANDARD TIME CALCULATION

This section describes how to establish a standard.

### 7. DATA SYNTHESIS AND BACKUP

This section contains all the data and supporting information used in developing the standard time calculations.

### 9. ALLOWANCE

This section is used to identify allowances needed to perform a work.

### 1.0 SCOPE

#### 1.1 Plant area

means the working area of the fabrication section; only shearing, punching, and bending operation.

# 1.2 Products and components

The fabrication section is reponsible to produce sheet-metal components for all types of air conditioner.

#### 1.3 Materials

The raw materials used in the fabrication section are standard 4 feet  $\times$  8 feet hot-dipped and electro galvanized steel sheets. The thickness of sheet metal are 1.0, 1.2, 1.6, 2.0, and 3.0 mm.

# 1.4 Operations

Shearing, notching, punching, and bending.

#### 2.0 STANDARD PRACTICES AND POLICIES

# 2.1 Care of equipment and work area

- a) Operator should maintain machine, tools, and equipments prompt to be used. If the machine is break down the operator must tell foreman and repair the machine quickly.
- b) Before leaving the daily work at the evening, operator must shut off machine switches, clean the work area and keep tools

and equipment at tools kit or the appropriate locations.

#### 2.2 Material service

Material service will be classified according to machine's types and general services as follows:

# 2.2.1 Material uses at a specific machine

## a) Shearing machines

Racks are used to store sheet metals wich are purchased from suppliers.

Tables, which are in front of shearing machine, are used for placing sheet metals ( before they are moved to shear ).

Bar-Woods are use for stacking the sheared plates for ease to transport by fork truck.

## b) Punch press machines

Shelf is used to kept die sets.

Work benches are used for placing instruments such as tool, punch pin, die, stopper etc.

Base plate is used with a set of punch and die assembly.

Manual four-wheels hand trucks are used to assemble a die set and transport die set to punch press machine.

#### c) Press brake machine

Table is used for placing accessories of machine's upper teeth and lower die.

Bar-Woods are use for stacking the bended plates for ease to transport by fork truck.

# 2.2.2 General material service

a) Fork truck is used for the following tasks:

Transports large and/or heavy load of sheet metals from rack to table in front of shearing machine.

Transports a pile of workpieces (which is stacked on barwoods or pallet ) from floor to floor.

Transports a pile of bended plates to the work center of welding or rolling or powder coating.

Transports a scrap bin.

Handling a die set from floor to punch press machine.

- b) Scrap bin for collecting the damaged sheet metal or scraps.
- c) Manual four-wheels hand trucks for transporting workpieces between machines ( normally between work center ).
- d) Templates

## 2.3 Work assignment

Supervisor will control production throughout the shop while a foreman controls only a specific work center.

# 2.4 The responsibilities of supervisor and foremen

a) Supervisor has the following responsibilities:

Contacts with production officers to get job orders and information about the orders.

Daily production informing.

Informs the plant's news, policies, and information to his workers.

Closely coordinates with foremen.

Closely coordinates with the assembly section.

Others responsibilities correspondent to job description of organization.

b) Foreman has the following responsibilities:

Directs and control the working at a specific work center.

Informs work center manpower of assignments.

Closely coordinates with another work centers.

Others responsibilities correspondent to job description of organization.

# 2.5 Setup

# 2.5.1 Shearing machine

Cranks handwheel or pushs a button (depends on machines) to adjust back gauge to the required shear depth. It is often used extened carriage install to machine S-1 because this machine is mainly used for a large workpieces. It may be used front gauge when a lean plate is produces because of the limitation of the machine setup.

# 2.5.2 Notching machines

Adjusts jigs to the position required.

# 2.5.3 Manual punch press machines

Two types of die sets are used for punch press machine, one is "completed die set" and the other is "punch holder die set".

A completed die set is used only for a certain type of

workpiece because of the fixed position of punch and die. When use this type of die, operator will move it (from shelf or floor beside machine) to install on baseplate of machine, then lubricate the die with oil. The machine shut height may be adjusted if necessary.

Punch holder die set is a type of semi-finished die. Many sizes of punch holders are used. Each punch holder has a hole for assembling a certain size of a punch pin and a die. When use the die set, operator will assemble punch holder with another accessories on baseplate and then move it to install on baseplate of machine.

## 2.5.4 Press brake machines

Press brake machines are classified to two types: manual and NC machine. For manual machine, normally, the setup activities are Changing upper teeth and lower die (if required), adjusting shut height, adjusting the position of lower die for the bending angle required.

#### 2.6 Safety

- a) Places or keeps material and equipments to an appropriate locations on floor preventing foot against.
- b) Workpieces on hand truck should be stacked with a safe pattern to prevents the workpiece sliding.
- c) Get or slide workpiece with carefully, especially for a large workpiece.
- d) Wear glove to prevent the sharp edge of material and should wear a metal-head shoes to protect a hard material drop to feet.

- e) Protects the loud noise using ear-muff.
- f) Should not control machine when sleepy or sick.
- g) Check the readiness of machine before start. This includes confirmining that required safety devices are installed and operational.

### 2.7 Standard operation

The definition of standard operation is the determined standards concerning to operations, methods of operation, management, tools and equipment, and others.

The standard operation will not fixed and can be changed corresponding to the real environment for higher standardized operation.

This section contains only a standard practice for shearing, punching, and bending operation. Such details as machines, materials, and standard times will be contained in another sections.

### 3.0 FACILITY AND EQUIPMENT

#### 3.1 Production equipment

The production equipment means the machines used in the workplace covered by this manual.

The list of machine and their utilities are shown in Chapter 3 in Table 3.2.

### 3.2 Auxiliary equipment

Auxiliary equipment is secondary or supporting equipment required to perform the work covered by the manual.

The following are the auxiliary equipment which are used by each types of machines:

- 3.2.1 Shearing machines are normally used a *steel-tape measure*, vernier, and *C-clamps*.
  - 3.2.2 Notching machines are normally used vernier, wrench no.17.
  - 3.2.3 Manual punch press machine

The equipment are classified to 3 groups

a) Die sets

Punch holders have the following sizes

4 BN 3, 8 BN 1 1/4, 8 BN 1 3/4, 8 BN 2 1/4, 8 BN 3,

12 BN 1 1/4, 12 BN 2 1/4, 12 BN 5,

18 BN 3/4, 18 BN 2 1/4, and 200 BN 128.

Baseplate the plate for die set assembly.

Bolts used for tightening punch holders, stoppers and guides to basplate.

Stoppers and guides are used as jig and fixture.

b) Tools used for die assembly

Center punch is used to aligns punch holder to the correct positions.

Wrench no.17 is used to tighten a nut of bolt to attach punch holder and/or stopper.

- 3 mm. and 6 mm. hexagonal key is used to tighten screw of punch and die.
- c) Tools used for machine setup
  60 mm. wrench is used for tighteningnut to adjust shut height.

8 mm. dia. steel rod is used to adjust the head of punch press machine.

3.3.4 Press brake machine normally used steel-tape measure, vernier, wrench no. 17, and C-clamp.

# 3.3 Material handling equipment

See section 2.2.2.

# 4.0 LAYOUT AND MATERIAL FLOW

See Figure 3.8 and 3.12 in Chapter 3.

#### 5.0 PROCESS DATA

# 5.1 Workpiece classification

The activities for loading, aligning, and unloading different sizes of sheet-metal parts at machine need different processing time.

The workpieces then should be classified to 3 groups as follows:

Group 1. Small or light objects. Objects that are easily grasped, aligned, and manipulate with one hand. The long side should not over 300 mm. and weight should not be over 0.5 kg.

Group 2. Medium objects. Objects that are slightly difficult to load, align, and unload. The long side should not over 600 mm. and index value (plate length multiplied by weight) should not be over 1,000.

Group 3. Large or heavy objects. Objects that are difficult to

handle due to length and/or weight.

Flow diagram which is used for specifying the group for each component are shown by Figure 4.1 (Chapter 4). See also Table 4.1, an example of specified group for sheet-metal parts.

# 5.2 Setup times

Machine and equipment setup time are following

Machine	minutes	Remarks
Shearing m/c	3 to 5	
Notching m/c	1 to 2	
Punch press m/c	15	excepts CNC m/c.
Press brake m/c	10	excepts NC m/c.

# 5.3 Activities analysis

See "Activities analysis" of Chapter 4.

# 6.0 STANDARD TIME CALCULATION

See "Standard time calculation" of Chapter 4.

### 7.0 DATA SYNTHESIS AND BACKUP

See Appendix A.

### 8.0 ALLOWANCE

See "Allowances in the standard time" of Chapter 4.

# APPENDIX D

MOST Calculation

Area:

Fabrication section

Activity:

Shearing

Plate Size:

Small, Medium

No	Method	No	Sequence Model	Fr TMU
1	Get 1 plate from pile (on hand truck to m/c.	() 4	A1 B0 G1 A1 B0 P3 A0	60
2	Align plate on m/c against stop.	1	A1 B0 G1 M1 X0 13 A0	60
3	Push clutch pedal with foot.	2	A1 B0 G0 M1 X0 13 A0	. 50
4	Get+Place cut-plate to table.	3	A1 B0 G1 M1 X1 10 A0	. 40
5	Get+Place cut-plate from floor to cut-pile (on pallet).	5	A, B, G, M, X, I, A,	60
6	Measure cut-plate length using steel tape 2 m.	6	A, B, G, A, B, P, M, A, B, P, A,	1/2 190

Area:

Fabrication section

Activity:

Shearing

Plate Size:

Large

No	Method	No	Sequen	ce Model	Fr	TMU
1	Op1 Get+Slide 1 platable) to op-2&3.	ate from pile (or 1	$A_3 B_0 G_3 M_3$	X <sub>0</sub> I <sub>0</sub> A <sub>0</sub>	4/3	90
2	Op2&3 Align plate of stop.	on m/c against 2	A3 B0 G3 M3	X <sub>0</sub> I <sub>3</sub> A <sub>0</sub>	7/12	120
3	Op 3 Push clutch p	edal with foot. 3	A, Bo G, M;	X <sub>1</sub> I <sub>0</sub> A <sub>0</sub>		40
4	Op2&3 Get+Place of	eut-plate to tabl 4	A <sub>3</sub> B <sub>0</sub> G <sub>3</sub> M <sub>3</sub>	X <sub>O</sub> I <sub>I</sub> A <sub>O</sub>		100
5	Get+Place cut-plate to cut-pile (on pallet		A <sub>3</sub> B <sub>0</sub> G <sub>1</sub> M <sub>1</sub>	X <sub>0</sub> I <sub>3</sub> A <sub>0</sub>		80
6	Measure cut-plate le using steel tape 2 m		A <sub>i</sub> B <sub>0</sub> G <sub>i</sub> A <sub>i</sub> B <sub>0</sub> P <sub>i</sub>	$M_{32}A_iB_0P_iA_0$	1/2	190

Area:

Fabrication section

Activity:

Punching or Notching

Plate Size:

Small

No	Method	No			Se	eque	nce	M	odel	Fr	TMU
1	Grasp+Align plate from hand truck to m/c against stop.										(4)
2	Push clutch pedal with foot.	1	A	Во	G	Mi	X <sub>0</sub>	1,	Ao		40
3	Overturn plate	2	Aį	Во	G	M	$X_{i}$	10	Αo		40
4	Turn plate 180 deg.(horizontal)	3	Ai	Во	G,	Mi	X <sub>o</sub>	10	Ao		30
5	Align plate to m/c against stop(s)	4	Aį	Во	G	М	Χo	10	Ao		30
6	Move punched-plate or notched-plate)	5	Aį	Во	G	M	x <sub>o</sub>	10	Ao		30
	lay aside m/c	6	A,	В	Gi	M;	×o	10	Ao		30

Area:

Fabrication section

Activity:

Punching or Notching

Plate Size:

Medium

No	Method	No			Se	eque	ence	M	odel		Fr	TMU
1	Get+Align plate from hand truck to m/c against stop.	6	A	B <sub>0</sub>	G	A	Во	P3	Ao			60
2	Push clutch pedal with foot.	1	Aį	Во	G	M	X <sub>0</sub>	13	Ao			60
3	Overturn plate	2	Ai	Во	Gi	$M_j$	X	10	Αo			40
4	Turn plate 180 deg.(horizontal)	3	Aį	Во	G,	Mį	X	10	Ao			30
5	Align plate to m/c against stop(s)	4	A	Во	Gį	$M_l$	X	10	Αo		2	60
6	Get+Place punched-plate (or notched- plate) to pile	5	A	Во	Gį	Mį	X	١٥	Αo			40

Area:

Fabrication section

Activity:

Punching or Notching

Plate Size:

Large

No	Method	No	Sequence Model	Fr TMU
1	Get+Align plate from hand truck to m/c against stop.	6	A3 B0 G3 A1 B0 P3 A0	100
2	Push clutch pedal with foot.	1	A, Bo G3 M1 X0 13 A0	80
3	Overturn plate	2	A B G G M X I O AO	40
4	Turn plate 180 deg.(horizontal)	3	A, B, G, M, X, I, A,	40
5	Align plate to m/c against stop(s)	4	A3 Bo G3 M1 X O IO AO	2 140
6	Get+Place punched-plate (or notched- plate) to pile	5	A 1 B 0 G 3 M 1 X 0 I 0 A 0	60

Area:

Fabrication section

Activity:

Bending

Plate Size:

Small

No	Method	No		Seque	ence Mode	el Fr	TMU
1	Grasp+Align plate from hand truck to m/c against stop.	6	A	Bo G A	B <sub>C</sub> P <sub>I</sub> A	O	40
2	Push clutch pedal with foot.	1	A	Bo G i Mi	X <sub>C</sub> I <sub>I</sub> A	0	40
3	Turn plate 90 deg. (horizontal)	2	A	Bo Gi Mi	XI IO A	0	40
4	Turn plate 180 deg.(horizontal)	3	Ai	Bo G M	X <sub>c</sub> I <sub>o</sub> A	c	30
5	Move plate up and down	4	A	Bo G, M,	X <sub>o</sub> I <sub>o</sub> A	O	30
6	Get+Place bended-plate to pile	5	A	Bo GI MI	X, Ic A	t	50
7	(on hand truck) Align plate to m/c against stop(s)	7	Ai	BoG Mo	X <sub>o</sub> I <sub>o</sub> A	0	20

Area:

Fabrication section

Activity:

Bending

Plate Size:

Medium

No	Method	No	Sequence Model	Fr TMU
1	Get+Align plate from hand truck to m/c against stop.	6 A	Bo G A Bo P3 Ao	60
2	Push clutch pedal with foot.	1 A	Bo GI MI XO I3 Ao	60
3	Turn plate 90 deg. (horizontal)	2 A	A BOG MIXIOAO	40
4	Turn plate 180 deg.(horizontal)	3 A	BOG M XOLA	4/3 40
5	Move plate up and down	4 /	A BOG MIXOLOAD	2 60
6	Get+Place bended-plate to pile	5 /	A B G M X 3 I A	70
7	(on hand truck) Align plate to m/c against stop(s)	7 /	A <sub>C</sub> B <sub>O</sub> G <sub>O</sub> M <sub>1</sub> X <sub>O</sub> I <sub>3</sub> A <sub>O</sub>	40

Area:

Fabrication section

Activity:

Bending

Plate Size:

Large

	20.90	Al-	Sequence Model	Fr	TMU
No	Method	No	Sequence moder		
1	Get+Align plate from hand truck to m/c against stop.	6	A3 B0 G3 A1 B0 P3 A0		100
2	Push clutch pedal with foot.	1	A 1 B 0 G 3 M 1 X 0 I 3 A 0		80
3	Turn plate 90 deg. (horizontal)	2	A 1 B 6 G 1 M 1 X 1 1 6 A 0		40
4	Turn plate 180 deg.(horizontal)	3	A, B, G, M, X, I, A,	2	60
5	Move plate up and down	4	A3 B0 G3 M1 X0 10 A0	2	140
6	Get+Place bended-plate to pile	5	A B G G 3 M X 3 1 A 1		90
7	(on hand truck) Align plate to m/c against stop(s)	7	AoBoGoMIX310Ao		40



# About the Writer

Charoen Jaitwijitra was born in December 14, 1962 in Yala province, South of Thailand. The under graduate degree B.Sc. (Industrial Engineering) was obtained at Faculty of Engineering, Prince of Songkla University (PSU) in 1985. Prior to enrolling for a Master Degree at the Industrial Engineering Department, Chulalongkorn University in 1989, he had gained industrial experiences in the food canning for about two years before joining the PSU staff.